

University Preparation School at CSU Channel Islands
550 Temple Avenue Camarillo, CA 93010

Board of Directors Meeting

September 5, 2012

1:30-3:00 pm

UPS MPR

AGENDA

**Public Comment: Instructions for Addressing the Board of Directors and
Requesting Agenda Items**

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting.

Any Agenda Item is to be considered a Potential Action Item

A. Call to Order

B. Adoption of Agenda

C. Pledge of Allegiance

D. Roll Call	Present	Absent
Cathy Cartwright	_____	_____
Carolyn Bernal	_____	_____
Betsy Connolly	_____	_____
Barbara Wagner	_____	_____
Merilyn Buchanan	_____	_____
Teresa Nunez	_____	_____
Stephanie Zierhut	_____	_____
Denise Adams	_____	_____
Jeanne Adams	_____	_____
Debbie Cuevas	_____	_____
Scott Frisch	_____	_____
Tiffany Morse	_____	_____
Elaine Martinez	_____	_____

E. Spotlight on UCS-Advancement, Sara Ahl

F. Public Comments

G. Directors/Assistant Director Reports

H. Board Reports, Correspondence, and Communications

I. Swearing in of New Board Members

J. Advisory and Auxiliary Reports

- University Charter Schools Education Foundation
- School Advisory Council
- Parent Teacher Student Association
- Other

I. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- A. Minutes of the Regular Meeting, June 6, 2012
- B. Donations
- C. Check Register

II. Action Items

1. Topic/Agenda Item: Elections for the Executive Committee for UPS/UCMS for the 2012-13 school year; President, Vice President, Treasurer and Secretary

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Board of Directors elect a President, Vice President, Treasurer and Secretary and appoint members to sever as the Executive Committee

Charmon Evans/Sara Ahl
Directors

2. Topic/Agenda Item: Review and Approval of the May & June Financials for UPS/UCMS

Personnel Involved: Tammy Stanton

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the May & June Financials for UPS/UCMS be approved.

Charmon Evans/Sara Ahl
Directors

3. Topic/Agenda Item: Review and Approval of the UPS/UCMS Unaudited Actuals for Fiscal Year 2011-12

Personnel Involved: Tammy Stanton

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the UPS/UCMS Unaudited Actuals for 2011-12 school year be approved.

Charmon Evans/Sara Ahl
Directors

4. Topic/Agenda Item: Review and Approval of the Board of Directors and Executive Committee 2012-13 Meeting Schedule

Personnel Involved: Charmon Evans/Cathy Cartwright

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Board of Directors and Executive Committee 2012-13 Meeting Schedule be approved.

Charmon Evans/Sara Ahl
Directors

5. Topic/Agenda Item: Review and Approval of the new Insurance Broker Lyddy Martin Company for UPS/UCMS

Personnel Involved: Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the new Insurance Broker Lyddy Martin Company for UPS/UCMS be approved.

Charmon Evans/Sara Ahl

Directors

III. Information Items

1. Topic/Agenda Item: Executive Committee Information on Mission, Vision and Guiding Principles for UPS/UCMS Workshop

Personnel Involved: Cathy Cartwright/Charmon Evans

2. Topic/Agenda Item: UCS Before/After School Child Care Program

Personnel Involved: Charmon Evans

IV. Closed Session: There is not a closed session.

V. Board of Director Members Announcements and Remarks

VI. Future Agenda Items: Workshop September 10, 2012 6:00-8:00pm Tentative Executive Committee Meeting, October 3, 2012

VII. Adjournment